# The Multiple Sclerosis Society of Ireland

Reports and Consolidated Financial Statements For the year ended 31 December 2013

# REPORTS AND CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2013

## **CONTENTS**

	PAGE
DIRECTORS AND OTHER INFORMATION	2 - 3
DIRECTORS' REPORT	4 - 8
STATEMENT OF DIRECTORS' RESPONSIBILITIES	9
INDEPENDENT AUDITORS' REPORT	10 - 11
STATEMENT OF ACCOUNTING POLICIES	12 - 13
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES	14
CONSOLIDATED BALANCE SHEET	15
COMPANY BALANCE SHEET	16
CONSOLIDATED CASH FLOW STATEMENT	17
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS	18 - 27

#### **DIRECTORS AND OTHER INFORMATION**

BOARD OF DIRECTORS Manfred Huschka (Chairman)

Patrick Stronge (Deputy Chairman)

Patrick Bannon Margaret Burke Dr Susan Coote Dara Deering Sarah Dempsey Marcella Flood Bryan Harty Mark Mitchell Edel O'Kelly Dr Kilian Smith

CHIEF EXECUTIVE & COMPANY SECRETARY

Ava Battles

HONORARY LIFE MEMBERS Paul Hogan

William Lonergan Allen O'Connor

FINANCE, AUDIT & RISK COMMITTEE Martin Nolan (Chairman)

Manfred Huschka Seán Murphy Patrick Stronge

Memory Chipere (in attendance) Ava Battles (in attendance)

## **DIRECTORS AND OTHER INFORMATION (CONTINUED)**

AUDITORS Deloitte & Touche

Chartered Accountants and Statutory Audit Firm

Deloitte & Touche House

**Earlsfort Terrace** 

Dublin 2

PRINCIPAL BANKERS Bank of Ireland

College Green

Dublin 2

SOLICITORS Joynt & Crawford

8 Anglesea Street

Dublin 2

REGISTERED OFFICE 80 Northumberland Road

Dublin 4

CHARITY NUMBER CHY 5365

COMPANY NUMBER 296573

**DATE OF INCORPORATION** 8<sup>th</sup> October 1999

YEAR THE SOCIETY WAS FOUNDED 1961

#### **DIRECTORS' REPORT**

The Directors present their annual report and the audited consolidated financial statements for the year ended 31 December 2013.

In this report the Directors of The Multiple Sclerosis Society of Ireland ("MS Ireland") present its activities, governance, achievements and finances for the year ended 31 December 2013.

#### THE MULTIPLE SCLEROSIS SOCIETY OF IRELAND MISSION AND OBJECTIVES

#### Mission Statement

"to enable and empower those affected by MS to live the life of their choice to their fullest potential".

- To facilitate People with MS (hereinafter referred to as "PwMS") to control their lives and environment, to live with dignity and participate in the community;
- To provide support for the families and carers of PwMS;
- To co-operate with the medical, scientific, social and caring professions to promote scientific research into the causes of, cure for and management of MS, and the alleviation of medical and social symptoms;
- To exchange and disseminate information relating to MS:
- To provide an identifiable focal point by developing an efficient, effective and caring organisation to serve the needs of People affected by MS (hereinafter referred to as "PaMS").

#### STRUCTURE. GOVERNANCE AND MANAGEMENT

### The Board

The Society is directed by a voluntary Board which comprises people with varied backgrounds, some with MS. Its function is to provide leadership, develop strategy, formulate effective policies and oversee their implementation, ensure good governance and financial control. The Board is provided with regular financial and operational information.

Detailed budgets are prepared in line with the Strategic Plan (2012 – 2014) and are reviewed by the Finance, Audit & Risk Committee and further reviewed and approved by the Board. Actual results and outcomes are compared against the budget to ensure alignment with the Plan and to maintain tight budgetary control and value for money.

Governance of MS Ireland is conducted in accordance with its Memorandum and Articles of Association, which were adopted in November 1998 and amended up to and including 18<sup>th</sup> June 2005.

The Board continues to be committed to a high level of transparency and disclosure in relation to staff remuneration. As in previous years, Note 4 to the Accounts provides details on Staff Remuneration in line with the Statement of Recommended Practice (SORP) as developed by the Accounting Standards Board.

#### The Branches, Council and Committees

The structure of the Council has changed in parallel with the introduction of the Integrated Regional / Branch meetings. The Council is the consultative body that represents the views of the 39 Branches around the country. The Council provides a direct link between members, Branches and the Board. The voluntary branches fundraise for and provide local services and programmes. The following committees are appointed by the Board to aid in the internal workings of the Society.

- 1. Nominating Committee
- 2. Fundraising Committee
- 3. Governance Committee
- 4. Remuneration Committee
- 5. Services Monitoring & Evaluation Committee
- 6. Finance, Audit and Risk Committee
- 7. Healthcare Advisory & Research Committee

#### **DIRECTORS' REPORT (CONTINUED)**

#### Management

The Chief Executive, to whom day to day management of the charity is delegated, leads a team of 78 employees working throughout the National Office, the MS Care Centre and 10 regional offices, plus an additional 49 Community Employment workers employed with the support of FÁS.

National Office is the base for the overall administrative and support services of the Society, including Finance, IT, HR, Communications and the MS Information Line. Regional offices provide services to PwMS, PaMS and support to the network of branches throughout the country. Service development and operations currently sit within the remit of the Chief Executive & Services Manager.

The Board of MS Ireland met on 5 occasions during the year. Seven Committees assisted with the work of the Board during 2013.

## **REVIEW OF ACTIVITIES**

The principal activities of the Society in 2013 included:

- The provision of support, community rehabilitation (including physio and physical exercise), health
  promotion, coping strategies and well being services to PwMS and their families on a regional basis
  through a development programme (community development work) and individual and family support work
  (casework and counselling).
- The provision of information and advice, individually and in groups to PwMS & health professionals through regional outlets, website and the MS Information Line Telephone 1850 233 233.
- The provision of respite care, MS Nurse specialism and therapy services in the 12 bed MS Care Centre.
- In November 2013 the Care Centre registered for HIQA (Health Information and Quality Authority) accreditation and we are reviewing our standards in line with HIQA's requirements.
- MS Nurse Professional which is a European focused e-learning training curriculum for nurses beginning their career in the field of MS, was launched in November 2013.
- The organisation began implementing the recommendations of the Organisational Review, which prioritised its activities in light of diminished State and fundraised income. The outcome of the Review was incorporated into our Strategic Plan for 2012 2014.
- The provision of welfare and financial assistance services through branches.
- Branch services including support groups, social activities, therapies and welfare supported by voluntary fundraising locally.
- Issues/concerns affecting PwMS and their carers individually and collectively were presented on an ongoing basis in submissions to Government/State agencies and in public awareness campaigns.
- MS Ireland actively participated in European and International MS fora.
- MS Ireland participated at a national level on the Board of the Neurological Alliance of Ireland.
- Major fundraising activities included the MS Readathon, the MS raffle and we hosted walks to the Camino de Santiago in Spain, Romania and our national walk was based in Connemara.
- Young People with MS was the focus for World MS Day in 2013 and the tag line which was the theme for World MS Day was "What's Your Motto?"

#### **DIRECTORS' REPORT (CONTINUED)**

### **REVIEW OF ACTIVITIES (CONTINUED)**

- There was a gathering of young people with MS in Dublin on 11<sup>th</sup> May which focused on achieving goals, employment, education, entitlements and living life to the full.
- The AGM and National Meeting Day was held in the Clayton Hotel, Galway.
- A more detailed review of the Society's activities is included in the 2013 Annual Report which is available
  on the website.

#### MAJOR RISKS FACING THE SOCIETY

The Board are responsible for ensuring that the major risks facing the Society are appropriately managed. This is a continuous process reflecting the changing priorities and circumstances facing the Society. During the year the major risks facing the Society as defined by the Board and the management team have been reviewed and their potential impact assessed. In particular, cost cutting measures were applied across all areas of expenditure to reflect the decrease in state funding and the uncertainty of fundraising income. Strategies and controls aimed at managing risks appropriately have been agreed, many of which are already in place and effective; others are being developed further especially with regard to uncertainty around income. In many cases the control processes are subject to continuous improvement. Given the objectives of the Society, and the nature of the activities by which it furthers them, some of the risks have to be accepted: it is not possible for the Society to eliminate them. However, appropriate steps have been taken to mitigate them where possible.

#### **FUTURE DEVELOPMENTS**

In 2014 we will continue to work towards the achievement of our goals and objectives. The Board of MS Ireland is committed to building a Society which is integrated, effective, outcome-driven and accountable.

The Strategic Plan for 2012 - 2014 is being implemented by the Board and we are working towards the achievement of the objectives outlined in the Plan. The Plan follows a sequence from the general or fundamental objectives of the organisation to the specific (the programmes and activities to be implemented over the three years), covering the organisation's mission statement, vision, goals and strategies along the way. Department/regional/individual plans have been prepared for the different divisions of the organisation, staff and volunteers.

The key goals are as follows:

- To provide appropriate quality nationwide services based on individual and family needs.
- To advocate and represent the views and concerns of people who use our services at a local, national and international level.
- To provide timely, accurate, sensitive and accessible information to people who use our services and educational activities for health professionals.
- To fund research (subject to the availability of funding) and the dissemination of national and international research developments in an accessible format.
- To represent the views and concerns of service users at a local, national and international level.
- To continue developing an efficient and effective organisation that supports our services, staff and volunteers within available resources.
- To source, fundraise and effectively manage our financial resources to fund the services and activities of the organisation.

#### **DIRECTORS' REPORT (CONTINUED)**

#### **FUTURE DEVELOPMENTS (CONTINUED)**

In 2014 we will:

- Continue to implement the Strategic Plan 2012 2014.
- Develop a Strategic Plan for 2015 onwards. In developing the Plan, we will be surveying members.
- Rollout the integrated model which involves National Office, the Regional Offices and Branches working in a co-ordinated way.
- Review and develop our suite of services provided by professionals and volunteers.
- Continue Branch training.
- Continue with regional community activities/programmes, services.
- Continue to develop our assessment programme at the Care Centre.
- Continue to provide high quality respite care for people with MS.
- The Care Centre in 2011 received international accreditation from CHKS (Comparative Health Knowledge System). In September 2014 we will renew our accreditation.
- Increase the promotion of the work of MS Ireland and highlight the needs of PwMS through representations, communication and P.R.
- Develop MS Ireland's proactive position in the neurological pathway.
- Continue to work with University of Limerick around exercise/activity based interventions for PwMS.
- Review and increase our fundraising efforts.
- Continue to work on adopting the Code of Governance and finalise the adoption of the ICTR Guiding Principles for Fundraising.

## **FINANCIAL REVIEW**

The consolidated results for the year are set out on page 14.

### Incoming resources

Income totalled €6,718,183 which represents a decrease of €587,186 (8%) on 2012.

## Resources expended

During the year €6,643,031 (2012: €7,130,472) was spent on the provision of services to PwMS, reflecting a decrease of €487,441 (7%) on 2012. This decrease in expenditure was in line with the decrease in income and directly impacted on the guality of life for PwMS and their carers.

### Financial position at the end of the year

The fund balances totaled €7,492,352 at the end of the year.

#### **DIRECTORS' REPORT (CONTINUED)**

#### **DIRECTORS AND SECRETARY**

The present membership of the Board is set out on page 2 under the heading Board of Directors. Joe Cahill and Seán Murphy resigned as directors on 28 September 2013 and Edel O'Kelly was appointed director on the same date. Patrick Bannon was appointed director on 19 October 2013. Lorna Mitchell resigned as director on 12 November 2013. Sarah Dempsey and Marcella Flood were appointed directors on 30 November 2013.

#### SUBSIDIARY UNDERTAKINGS

The information required by the Companies Act, 1963 in relation to subsidiary undertakings is presented in Note 6 to the financial statements.

#### **BOOKS OF ACCOUNT**

To ensure that proper books and accounting records are kept in accordance with Section 202 of the Companies Act, 1990, the directors have employed appropriately qualified accounting personnel and have maintained appropriate computerised accounting systems. The books of account are located at 80 Northumberland Road, Dublin 4.

## **AUDITORS**

The auditors, Deloitte & Touche, Chartered Accountants and Statutory Audit Firm, continue in office in accordance with Section 160 (2) of the Companies Act, 1963.

Signed on behalf of the Board:

Manfred Huschka Patrick Stronge

Director Director

Date: 19<sup>th</sup> July 2014

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Irish company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and the group and of the profit or loss of the group for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies for the Group and the Parent Company Financial Statements and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper books of account which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements are prepared in accordance with accounting standards generally accepted in Ireland and comply with Irish statute comprising the Companies Acts, 1963 to 2013. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website.

# INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE MULTIPLE SCLEROSIS SOCIETY OF IRELAND

We have audited the financial statements of The Multiple Sclerosis Society of Ireland for the year ended 31 December 2013 which comprise the Consolidated Statement of Financial Activities, the Consolidated Balance Sheet, the Company Balance Sheet, the Consolidated Cashflow Statement, the Statement of Accounting Policies and the related notes 1 to 20. The financial reporting framework that has been applied in their preparation is applicable Irish law and accounting standards issued by the Financial Reporting Council and promulgated by the Institute of Chartered Accountants in Ireland (Generally Accepted Accounting Practice in Ireland).

This report is made solely to the company's members, as a body, in accordance with Section 193 of the Companies Act, 1990. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and auditors

As explained more fully in the Statement of Directors' Responsibilities, the directors are responsible for the preparation of the financial statements giving a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with Irish law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the group's and the parent company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Reports and Consolidated Financial Statements for the year ended 31 December 2013 to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view, in accordance with Generally Accepted Accounting Practice in Ireland, of the state of the group's and the company's affairs as at 31 December 2013 and of the group's net incoming resources for the year then ended; and
- have been properly prepared in accordance with the Companies Acts, 1963 to 2013.

#### Matters on which we are required to report by the Companies Acts, 1963 to 2013

- We have obtained all the information and explanations which we consider necessary for the purposes of our audit.
- In our opinion proper books of account have been kept by the company.
- The financial statements are in agreement with the books of account.
- In our opinion the information given in the directors' report is consistent with the financial statements.

# INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE MULTIPLE SCLEROSIS SOCIETY OF IRELAND

## Matters on which we are required to report by exception

We have nothing to report in respect of the provisions in the Companies Acts, 1963 to 2013 which require us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions specified by law are not made.

Marguerite Larkin
For and on behalf of Deloitte & Touche
Chartered Accountants and Statutory Audit Firm
Dublin

Date: 19<sup>th</sup> July 2014

#### STATEMENT OF ACCOUNTING POLICIES

#### **BASIS OF PREPARATION**

The financial statements are prepared in accordance with accounting standards generally accepted in Ireland and Irish statute comprising the Companies Acts, 1963 to 2013 and under the historical cost convention. The financial statements have also been prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities (Revised 2005)".

#### **BASIS OF CONSOLIDATION**

The consolidated financial statements include the financial statements of The Multiple Sclerosis Society of Ireland (the parent undertaking) and its subsidiary undertakings, The Multiple Sclerosis C.E.P. Company Limited and MS Ireland Housing Association Limited. Transactions between the national office, branches, MS care centre (including The Multiple Sclerosis C.E.P. Company Limited) and MS Ireland Housing Association Limited have been eliminated.

#### **INCOMING RESOURCES**

Income is accounted for when the Society has entitlement, there is certainty of receipt and the amount is measurable.

Grants from statutory bodies are credited to income in the year to which they relate.

Member subscriptions are taken to revenue in the year in which they are received.

Gifts of assets are included in income at a reasonable estimate of their value, at the date received. These assets are treated as either tangible fixed assets or current assets depending on whether the gift is to be disposed of or retained for use by the Group. Gifts for fundraising purposes are accounted for when realised.

#### **DEFERRED INCOME AND EXPENDITURE**

Funds received and expenditure incurred by the Group for fundraising events to be held in the future are treated as deferred income and expenditure.

#### **STOCKS**

Stocks, which comprise fundraising materials, are stated at the lower of cost and net realisable value.

### **FIXED ASSETS AND DEPRECIATION**

Fixed assets are recorded at cost less accumulated depreciation.

Depreciation is provided at rates calculated to write off the cost of the assets over their estimated useful lives. The rates and methods of depreciation are as follows:-

Freehold Premises 2% straight line
Office Equipment 20% Straight line
Computer Equipment 33% straight line
Furniture and Fittings 20% straight line
Members' Equipment 20% straight line
Branches Motor Vehicles/Mobile Homes 10% Straight line

#### STATEMENT OF ACCOUNTING POLICIES (CONTINUED)

#### **GRANTS**

Where the grant is received in advance, its recognition is deferred and included in creditors. Where entitlement occurs before income is received, it is accrued in debtors. Capital grants are accounted for as income as soon as they are receivable.

#### **LEASED ASSETS**

All leases entered into by the Group are operating leases. Operating lease costs are charged to the Statement of Financial Activities in the period to which they relate.

#### **PENSION COSTS**

The company operates a defined contribution pension scheme. Retirement benefits to employees of the Group are funded by contributions from the Group and the employees. Payments are made to pension trusts which are financially separate from the Group. These payments, which are made in accordance with periodic calculations by consulting actuaries, are charged in the Statement of Financial Activities in the period in which they become payable.

#### **RESEARCH**

Expenditure on research projects is charged to the Statement of Financial Activities as incurred.

### **FUND ACCOUNTING**

The following are the categories of funds maintained:

#### Restricted funds:

Restricted funds represent grants, donations and legacies which can only be used for the particular purposes specified by the donors. Such purposes are within the overall objectives of the Group.

#### **Unrestricted funds:**

General funds represent amounts which are expendable at the discretion of the National Executive Committee, in furtherance of the objectives of the Group.

### **CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES** FOR THE YEAR ENDED 31 DECEMBER 2013

	Notes	Unrestricted Funds 2013 €	Restricted Funds 2013 €	Total Funds 2013 €	Total Funds 2012 €
INCOMING RESOURCES					
Incoming resources from generated funds:					
Voluntary Income - Donations and fundraising - Legacies - Research - Subscriptions Activities for generating funds - Trading Incoming resources from		2,641,533 25,831 - 1,810	29,450 92,148 74,470 -	2,670,983 117,979 74,470 1,810	2,948,243 424,919 21,305 3,190
charitable activities - Fees received - Grants and other service contract	2	244,351		244,351	241,877
income - Government schemes - Other income	3	53,616	2,730,664 745,427 78,883	2,730,664 745,427 132,499	2,714,844 749,283 201,708
Total incoming resources	1	2,967,141	3,751,042	6,718,183	7,305,369
RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income - Fundraising		880,490	-	880,490	983,436
Charitable activities - Community services - Respite care services - Research - Government/CEP schemes - Local MS services		766,820 377,958 16,471 6,656 787,940	2,112,088 865,928 21,948 745,427 1,585	2,878,908 1,243,886 38,419 752,083 789,525	2,925,722 1,268,596 42,215 759,451 1,090,490
Other resources expended - Trading		-	-	-	-
Governance costs		59,720	-	59,720	60,562
Total outgoing resources		2,896,055	3,746,976	6,643,031	7,130,472
Net incoming resources	2/12	71,086	4,066	75,152	174,897

All gains and losses arose from continuing activities and are included in the Statement of Financial Activities for the current and prior year.

The financial statements were approved by the Board of Directors on 19<sup>th</sup> July 2014 and signed on its behalf by:

Manfred Huschka Patrick Stronge

Director Director

## **CONSOLIDATED BALANCE SHEET AS AT 31 DECEMBER 2013**

		2013	2012
	Notes	€	€
FIXED ASSETS			
Tangible fixed assets	5	6,425,663	6,630,872
CURRENT ASSETS			,
Stocks Debtors Investments Cash at bank and in hand	7 8 9	9,327 363,650 15,381 3,744,595	13,744 420,301 15,508 3,588,491 4,038,044
CREDITORS: (Amounts falling due within one year)	10	(820,711)	(820,535)
NET CURRENT ASSETS		3,312,242	3,217,509
TOTAL ASSETS LESS CURRENT LIABILITIES		9,737,905	9,848,381
CREDITORS: (Amounts falling due after more than one year)	11	(2,245,553)	(2,431,181)
NET ASSETS		7,492,352	7,417,200
FUNDED BY:			
Restricted funds Unrestricted funds	12 12	1,591,890 5,900,462	1,587,824 5,829,376
FUNDS		7,492,352	7,417,200

The financial statements were approved by the Board of Directors on 19<sup>th</sup> July 2014 and signed on its behalf by:

Manfred Huschka Patrick Stronge Director Director

## **COMPANY BALANCE SHEET AS AT 31 DECEMBER 2013**

	Notes	2013 €	2012 €
FIXED ASSETS			
Tangible fixed assets Investment in subsidiary undertaking	5 6	6,425,663 1 6,425,664	6,630,872 1 6,630,873
CURRENT ACCETS			
CURRENT ASSETS			
Stocks Debtors Investments Cash at bank and in hand	7 8 9	9,327 334,716 15,381 3,687,171	13,744 400,483 15,508 3,548,388
		4,046,595	3,978,123
CREDITORS: (Amounts falling due within one year)	10	(734,354)	(760,615)
NET CURRENT ASSETS		3,312,241	3,217,508
TOTAL ASSETS LESS CURRENT LIABILITIES		9,737,905	9,848,381
<b>CREDITORS:</b> (Amounts falling due after more than one year)	11	(2,245,553)	(2,431,181)
NET ASSETS		7,492,352	7,417,200
FUNDED BY:			
Restricted funds Unrestricted funds	12 12	1,591,890 5,900,462	1,587,824 5,829,376
FUNDS		7,492,352	7,417,200

The financial statements were approved by the Board of Directors on 19<sup>th</sup> July 2014 and signed on its behalf by:

Manfred Huschka Patrick Stronge Director Director

# CONSOLIDATED CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2013

	Notes	2013 €	2012 €
NET CASH INFLOW FROM OPERATING ACTIVITIES	13(i)	497,963	628,284
RETURNS ON INVESTMENTS AND SERVICING OF FINANCE			
Interest received		25,256	20,479
Interest paid		(91,636)	(99,795)
NET CASH OUTFLOW FROM RETURNS ON INVESTMENT AND SERVICING OF FINANCE		(66,380)	(79,316)
CAPITAL EXPENDITURE AND FINANCIAL INVESTMENT			
Payments to acquire tangible fixed assets		(102,261)	(18,087)
Proceeds from disposal of tangible fixed assets		7,098	-
NET CASH OUTFLOW FROM CAPITAL EXPENDITURE AND FINANCIAL INV	ESTMENT	(95,163)	(18,087)
NET CASH INFLOW BEFORE MANAGEMENT OF LIQUID RESOURCES AND FINANCING		336,420	530,881
FINANCING			
Movement in bank term loan	11	(180,316)	(174,907)
INCREASE IN CASH	13(ii)	156,104	355,974

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2013

1.	INCOMING RESOURCES/RESOURCES EXPENDED	2013	2012
1.	INCOMING RESOURCES/RESOURCES EXPENDED	2013 €	2012
	INCOMING RESOURCES	-	_
	Community Services-National and Regional	2,206,093	2,101,624
	Fundraising- National office and Regional	1,636,987	2,309,618
	Local MS Services-Branches	1,048,205	1,069,745
	Respite Care Services	1,081,471	1,075,099
	Government Schemes	745,427	749,283
	TOTAL INCOMING RESOURCES	6,718,183	7,305,369
	RESOURCES EXPENDED		
	Community Services-National and Regional	2,946,243	2,999,078
	Fundraising –National Office	817,248	880,609
	Local MS Services-Branches	880,678	1,222,738
	Respite Care Services	1,243,886	1,268,596
	Government Schemes	754,976	759,451
	TOTAL OUTGOING RESOURCES	6,643,031	7,130,472
	NET INCOMING RESOURCES	75,152	174,897
2.	NET INCOMING RESOURCES	2013 €	2012 €
	The net incoming resources for the year are stated after charging:		
	Depreciation	296,975	219,004
	Interest payable and similar charges	91,636	99,795
	Auditors' remuneration - group	24,354	24,354
	- branches	26,992	27,975
	- Government/CEP Schemes	2,891	2,891
	Directors' remuneration	- 20.767	20.767
	Operating lease rentals  Loss on retirals and disposals of tangible fixed assets	29,767 3,524	29,767 10,200
	2003 Off Tethrals and disposals of tangible fixed assets		
	and after crediting:		
	Interest received	25,256	20,479

Board member's travel and subsistence expenses in attending meetings in 2013 were €3,704 (2012: € 6,031). No emoluments are paid to Board members.

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2013

3.	GRANTS		
		2013	2012
		€	€
	HSE-Statutory Funding	2,494,969	2,534,554
	HSE-National lottery Funding	95,942	88,934
	Pobal Funding-Craga Grant	56,520	60,000
	Vodafone Ireland Foundation Grant	46,810	7,490
	HSE-Other Grants	27,715	12,516

## 4. EMPLOYEES AND REMUNERATION

Other Grants-Non HSE

The average number of persons employed by the Group in the financial year was 78 (2012: 82), analysed into the following categories:

8,708

2,730,664

11,350

2,714,844

	2013 No.	2012 No.
Regional services	30	31
Administration	17	16
Fundraising activities	5	5
Care	23	27
Services	3	3
	78	82

The numbers shown above are exclusive of persons contracted to provide counselling and therapy services and 49 (2012: 42) persons employed under the FÁS Community Employment Schemes.

Total staff costs comprised of the following:	2013 €	2012 €
Wages and Salaries Employer social welfare costs Employer pension contributions	2,633,547 271,229 95,011	2,662,132 270,252 98,853
	2,999,787	3,031,237

The Group also receives significant support from voluntary workers.

The number of employees whose emoluments, excluding employer pension contributions, were greater than €65,000 is set out below:

,	2013 Number	2012 Number
€65,000 - €75,000	2	2
€85,000 - €95,000	1	1
		<del></del>

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2013

## 5. TANGIBLE FIXED ASSETS

GIVOUR AND COMPANY							
	Freehold Premises	Office Equipment	Computer Equipment	Furniture & Fittings	Motor Vehicles	Branches Mobile Homes/ Motor Vehicles	Total
	€	€	€	€	€	€	€
Cost:							
At 1 January 2013	8,046,543	203,994	175,671	315,440	32,907	253,934	9,028,489
Additions	-	376	9,590	28,795	-	63,500	102,261
Retirals/Disposals	-	-	-	-	-	(78,408)	(78,408)
At 31 December 2013	8,046,543	204,370	185,261	344,235	32,907	239,026	9,052,342
						,	
Depreciation:							
At 1 January 2013	1,648,956	98,503	173,203	277,100	31,232	168,623	2,397,617
Charge for the year	160,932	87,939	3,256	22,657	1,675	20,516	296,975
Retirals/Disposals	-	-	-	-	-	(67,913)	(67,913)
At 31 December 2013	1,809,888	186,442	176,459	299,757	32,907	121,226	2,626,679
Net Book Value:			·				
At 31 December 2013	6,236,655	17,928	8,802	44,478	_	117,800	6,425,663
At 31 December 2012	6,397,587	105,491	2,468	38,340	1,675	85,311	6,630,872
							-

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2013

6.	INVESTMENT IN SUBSIDIARY UNDERTAKING COMPANY	2013 €	2012 €
	Cost:		
	Balance at beginning and end of year	1	1

The Multiple Sclerosis Society of Ireland through its wholly owned subsidiary undertaking, The Multiple Sclerosis C.E.P. Company Limited, operates a Community Employment Scheme at 65 Bushy Park Road, Rathgar, Dublin 6. The registered office of the subsidiary is 80 Northumberland Road, Dublin 4.

MS Ireland Housing Association Limited was also a subsidiary of the Multiple Sclerosis Society of Ireland. The MS Ireland Housing Association Limited, which did not trade since incorporation, was dissolved on 23 October 2013.

7.	DEBTORS	2013 €	2012 €
	GROUP	C	C
	Amounts due from fundraising activities	82,103	149,744
	Prepayments	74,524	79,775
	Community Employment Schemes	109,799	79,672
	HSE grants	46,088	72,694
	Residents fees and other Debtors	41,149	26,059
	Deferred fundraising expenditure	9,987	6,600
	Legacy due	-	5,757
		363,650	420,301
	COMPANY		
	COMPANY  Amounts due from fundraiging activities	82,103	149,744
	Amounts due from fundraising activities Prepayments	74,524	79,775
	HSE grants	46,088	72,694
	Community Employment Schemes	36,218	35,140
	Residents fees and other Debtors	41,149	26,059
	Amount due from subsidiary	44,647	24,714
	Deferred fundraising expenditure	9,987	6,600
	Legacy due	-	5,757
		334,716	400,483

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2013

8.	INVESTMENTS GROUP AND COMPANY	2013 €	2012 €
	At 1 January and 31 December (principally prize bonds)	15,381	15,508
9.	CASH AT BANK AND IN HAND GROUP	2013 €	2012 €
	National and Regional services Branches CEP Company	2,399,863 1,287,308 57,424 3,744,595	2,180,756 1,367,632 40,103 3,588,491
	COMPANY		
	National and Regional services Branches	2,399,863 1,287,308	2,180,756 1,367,632
		3,687,171	3,548,388
10.	CREDITORS: (Amounts falling due within one year)  GROUP	2013 €	2012 €
	Trade creditors and accruals Bank term loan (note 11) Deferred income Community Employment Schemes PAYE/PRSI	355,805 189,939 105,759 101,930 67,278	367,429 184,627 121,908 78,265 68,306
	COMPANY		
	Trade creditors and accruals Bank term loan (note 11) Deferred income PAYE/PRSI Community Employment Schemes	355,805 189,939 105,759 67,278 15,573	367,429 184,627 121,908 68,306 18,345 760,615

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2013

11.	CREDITORS: (Amounts falling due after more than one year)	2013 £	2012 €
	GROUP AND COMPANY	•	Č
	Bank term loan	2,245,553	2,431,181

The loan is repayable by monthly instalments of €21,781 of which €15,386 represents capital repayments. As at 31 December 2013 the balance remaining on the loan was €2,435,492 of which an amount of €815,164 was fixed for 10 years at an interest rate of 3.74%, €808,074 was fixed for 5 years at an interest rate of 3.04% and €812,254 was on variable terms at an average interest rate of 2.5%.

The maturity analysis of the bank loan at 31 December is as set out below:

	2013 €	2012 €
Within one year Within two to five years After more than five years	189,939 815,322 1,430,231	184,627 792,699 1,638,482
	2,435,492	2,615,808

23

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2013

## 12. FUNDS

GROUP	Restricted Funds €	Unrestricted Funds €	Total Funds €
Funds at beginning of year Movement during year	1,587,824 4,066	5,829,376 71,086	7,417,200 75,152
Funds at end of year	1,591,890	5,900,462	7,492,352

The movement in restricted funds in the year was as follows:

Restricted fund	Fund balance at beginning of year €	Movements during year €	Fund balance at end of year €
Capital grants Other J. P. McManus Research Bequest-Wexford	982,334 445,950 159,540 -	(26,721) (51,715) (62,168) 52,522 92,148	955,613 394,235 97,372 52,522 92,148
Total	1,587,824	4,066	1,591,890

The restricted funds are represented by fixed assets of €955,613 (2012: €982,334) and net current assets of €636,277 (2012: €605,490).

The J.P. McManus Fund is restricted to expenditure in the Mid-West region, Bequest is restricted to expenditure in Wexford and Research fund is restricted to research expenditure. The other restricted funds include funds received from the National Lottery, funds received for the Care Centre Appeal and funds received for Getting the Balance Right Programme.

#### **COMPANY**

	Restricted Funds	Unrestricted Funds	Total Funds
	€	€	€
Funds at beginning of year	1,587,824	5,829,376	7,417,200
Movement during year	4,066	71,086	75,152
Funds at end of year	1,591,890	5,900,462	7,492,352

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2013

## 13. NOTES TO THE CONSOLIDATED CASH FLOW STATEMENT

## (i) RECONCILIATION OF CHANGES IN RESOURCES TO NET

(-)	CASH FLOW FROM OPERATING ACTIVITIES			
			2013	2012
			€	€
	Net incoming resources		75,152	174,897
	Interest received		(25,256)	(20,479)
	Interest payable		`91,636 <sup>′</sup>	99,795
	Depreciation		296,975	219,004
	(Increase)/decrease in stocks		4,417	(4,133)
	Decrease in debtors		56,651	284,012
	Decrease in creditors		(5,136)	(135,012)
	Loss on retirals and disposals of	of tangible fixed assets	3,397	10,200
	Loss on write off of investments		127	,
	Net cash inflow from operating	activities	497,963	628,284
(ii)	RECONCILIATION OF NET CASH FLOW		2013	2012
(11)	TO MOVEMENT IN NET CASH		€	€
	Increase in cash in year		156,104	355,974
	Cash flow from debt financing		180,316	174,907
	Change in net cash		336,420	530,881
	Net cash at beginning of year		972,683	441,802
	Net cash at end of year		1,309,103	972,683
(iii)	ANALYSIS OF NET CASH			
		2012	Cash	2013
		€	Flow	€
	Cash at bank and in hand	3,588,491	156,104	3,744,595
	Debt due within one year	(184,627)	(5,312)	(189,939)
	Debt due after one year	(2,431,181)	185,628	(2,245,553)
		972,683	336,420	1,309,103

## 14. TAXATION

The company has been granted charitable status, and accordingly no charge to corporation tax arises by virtue of Section 208 of the Taxes Consolidation Act, 1997.

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2013

## 15. GIFTS IN KIND

The Group receives financial support through the provision of services at reduced costs, from its advertisers, architects, printers, solicitors and other suppliers. The value of this support was approximately €13,060 in 2013 (2012: €14,000).

#### 16. PENSIONS

The Group operates a defined contribution insured pension scheme for employees. The employer pension cost for the year was €95,011 (2012: €98,853) and the balance outstanding at the end of the year was €31,324 (2012: €16,065).

#### 17. FUNDRAISING

The Group has a fundraising department. Commissions are not paid for any fundraising activities.

#### 18. LEASE COMMITMENTS

#### **Operating Leases:**

#### **Premises**

Annual lease commitments at 31 December 2013 amount to €29,767 (2012: €29,767) and relate to leases which expire.

	2013 €	2012 €
<ul><li>Within one year</li><li>Within two to five years</li><li>After more than five years</li></ul>	29,767 - -	29,767 - -
	29,767	29,767
	<del></del>	

#### 19. OTHER COMMITMENTS

In certain circumstances grants received could become repayable by the Group.

There were no significant capital commitments contracted for by the group or company or authorised by the directors but not yet contracted for at 31 December 2013.

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2013

## 20. LEGAL STATUS

By virtue of Section 24 of the Companies Act, 1963 the company is exempt from including the word "Limited" in its name. The company is limited by guarantee and has no share capital. The amount of the guarantee is limited to €1.27 per member.

As permitted by Section 148(8) of the Companies Act, 1963 and Section 7(1A) of the Companies (Amendment) Act, 1986, the Statement of Financial Activities of the parent undertaking is not presented as part of these financial statements. The net incoming resources dealt within the financial statements of the Company were €75,152 (2012: €174,897).